



CITY OF SAN ANTONIO

P.O. Box 839966
San Antonio, Texas 78283-3966

ADDENDUM 1

SUBJECT: Formal Invitation Bid (IFB) For **FY 2011 IMP Reclamation Program** - Dated Feb. 6, 2011

DATE: February 24, 2011

Addendum No. 1 includes the following:

Pre bid meeting minutes

1. Vilma Sessoms brought the pre bid meeting to order.
 - a. Vilma stated that the addendum will be the official response to questions asked during the meeting.
 - b. Introductions of all attendees was completed
2. Contract information was clarified.
 - a. Contract length is 140 calendar days
 - b. Spec books available at LAN offices
 - c. Base bid/Additive Alt 1 & 2 were identified
 - d. Engineers estimate is \$2.2 million
3. Scope of Work was described by LAN
 - a. Project scope is for roadway reclamation with a surface course application
 - i. Flatwork repairs limited to curb, sidewalk, retaining wall and driveways
 - b. Limited striping may be included
 - c. Utility conflicts were avoided during design, but minor adjustments will be required for street profiling
 - d. Minor utility repairs including manhole and valve adjustments with concrete collars
 - e. Each project will require a preconstruction meeting on site
4. Miscellaneous work may include the following:
 - a. Tree removal and protection
 - b. Gate and fence adjustments
 - c. Sign and mailbox relocations
 - d. Speed hump removal and replacements with associated striping and signage
5. There will be no mobilization charges for this contract although project locations will be throughout the City of San Antonio.
 - a. Other items not included in the contract but shall be included with the price of other items include:
 - i. Insurance and bond, Preparing ROW, Barricading, signs and traffic control, and SWPPP controls
6. General notes and traffic notes
 - a. Contractors should pay special attention to notes in plans
 - b. Traffic control must be in accordance with MUTCD standards
 - c. Contractors must acquire ROW permits with the CoSA (no cost to the contractor)

7. The CoSA web portal will be used for task orders and invoicing for this contract
 - a. Contractors will need to coordinate with CoSA staff for portal set up
8. CPSEnergy will need 48 hour notice prior to construction for gas valve locates
 - a. Contractors are not allowed to cover up valve covers
9. AT&T will need 48 hours notice prior to construction for manhole adjustments
10. SBEDA requirements
 - a. Goal setting committees met to discuss subcontractor availability and analyzed potential for qualified small business participation to establish appropriate percentage to be applied to this solicitation.
 - b. Goal setting committee determined that a 10% SBE subcontracting goal will be applied to this project.
 - c. Contractors must complete new SBEDA forms (Subcontractor/Supplier Utilization Plan and Letter of Intent (LOI) included in the spec book and noted on the CoSA website.
 - d. LOI must be signed for each sub listed in Subcontractor/Supplier Utilization Plan
 - e. If a contractor cannot meet the applied SBE Subcontracting goal of 10%, they may submit a waiver.
 - i. Waiver must be submitted to the City's Small Business Office (SBO) no less than 7 business days prior to the solicitation closing date (refer to SBEDA guidelines for POC).
 - ii. Waiver must be accompanied by good faith efforts made to find qualified SBE subcontractors.
 - iii. CoSA SBO is required to notify the contractor of waiver approval or denial within 5 days of waiver submittal.
 - f. If a waiver is not submitted, an exception request may be submitted with solicitation response fully documenting subcontractor unavailability despite Respondents good faith efforts to comply with the goal (i.e. good faith efforts made by Respondent including, but not limited to, which subcontractors (phone numbers, e-mail addresses, and mailing addresses as applicable)
 - g. Wage and hour standard provision are to be included for this project.
 - h. Contractors may contact the CoSA for questions regarding the revised SBEDA requirements up until the bid response time.
11. Vilma identified the items to be included in the bid (as noted also in the IFB form)
 - a. 010 IFB
 - b. 020 Bid Form
 - c. 025 Unit Pricing Form
 - d. 030 Contractor's qualifications
 - e. SBEDA Ordinance Compliance Provisions, Subcontractor/Supplier Utilization Plan, Subcontractor/Supplier Letter of Intent for Contracts Utilizing Small Business Contracting Goals
 - f. Bid bond or cashier's check
 - g. Signed Addenda Acknowledgement forms
12. Deadline for questions is February 28, 2011 at 11:00 am and contract is due March 8, 2011 at 2:00 pm.
13. Staff is restricted from communication, although you can contact Brenda on questions related to SBEDA or Vilma for questions related to the solicitation.

End of Addendum

****NOTE ADDENDUM ACKNOWLEDGEMENT FORM IS REQUIRED TO BE RETURNED WITH THE BID PACKAGE****

**CITY OF SAN ANTONIO
DEPARTMENT OF CAPITAL IMPROVEMENTS MANAGEMENT SERVICES
CONTRACT SERVICES DIVISION**

RECEIPT OF ADDENDUM NUMBER(S) **1** IS HEREBY ACKNOWLEDGED FOR PLANS AND SPECIFICATIONS FOR CONSTRUCTION OF **FY 2011 IMP Reclamation Program**

FOR WHICH BIDS WILL BE OPENED ON **March 8, 2011**

THIS ACKNOWLEDGEMENT MUST BE SIGNED AND RETURNED WITH THE BID PACKAGE.

Company Name: _____

Address: _____

City/State/Zip Code: _____

Date: _____

Signature

Print Name/Title